

Dear Members,

The Annual General Meeting of the Commercial Tax Directorate Officers Association for the Year 2009 is convened at the Annex I building, 7th floor (ACTO room), of the Bikraykar Bhavan, 14 Beliaghata Road, Kolkata -700015, on the **3rd January, 2009 at 10.30 am.**

You are requested to attend the meeting and participate in the deliberations to decide upon the course of the activities of CTDOA during the next one year. The itinerary is as follows:

10.30 am	Welcome address by the President.
11.00 am	Secretary's speech.
11.45 am	Presentation of accounts.
12.00 noon	Members' comments on Secretary's speech.
01.30 pm	Lunch break.
02.15 pm	Drafting of this year's resolution.
03.15 pm	Tea break.
03.30 pm	Adoption of this year's resolution.
05.00 pm	Thanks giving by newly elected President

Members are requested to get in touch with the Secretary, CTDOA, in person, for any suggestions on new resolutions to be adopted in the AGM. They may also visit www.ctdoa.org and submit the same under the **Feedback** icon on the **Home** page.

With regards,

(Mousumi Chattaraj Choudhury)
Secretary